



2011 Summer Internship

Job Description and Application
Application Deadline: April 15, 2011

Intern Job Description:

Chester County Food Bank Interns must be willing and able to do the following:

- Move and package nonperishables in the warehouse.
- Prepare, process, and help with fresh produce in the commercial kitchen.
- Enter data and answer phones in the office.
- Help plan and prepare for meetings and events.
- Visit local food kitchens, cupboards, farms, and businesses.
- Assist with volunteer coordination of the gleaning and fresh produce programs.
- Assist with the Raised Bed Garden program (gardening, building and harvesting)
- Assist with the Gleaning program (weeding and harvesting produce).
- Be willing to manage a variety of jobs and assist the staff wherever needed.
- Show passion and advocacy for hunger relief on and off the job.
- Provide own means of transportation.

Intern Job Application:

If interested, please fill out the following information, briefly respond to the questions, and fill out the attached form.

Name: _____

Address: _____

City: _____ Zip: _____

E-mail: _____

Phone: _____

Affiliated school/university:

Major(s)/Minor(s): _____

Primary campus activities and positions (if any): _____

Do you own a car/are you able to provide your own transportation? ___ Yes ___ No

6.) This internship involves physical work in the warehouse, helping in the fields and farms, and assisting in the commercial kitchen. Do you have any physical limitations that might exclude your participation in any of these activities? Please explain.

Reference:

Please provide three references we may contact on your behalf:

1. Name: _____

Phone Number: _____

Relationship (Professional): _____

2. Name: _____

Phone Number: _____

Relationship (Academic): _____

3. Name: _____

Phone Number: _____

Relationship (Personal): _____

Please email your application to:
pkitson@chestercountyfoodbank.org

or mail to:

Chester County Food Bank
Attn: Phoebe Kitson, Program Manager
1208 Horseshoe Pike, Downingtown, PA 19335
610-873-6000

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ChesterCountyFoodBank.org